

# Enrolment Form 2023

Evolution Training & Safety Pty Ltd as a Registered Training Organisation (RTO) is required to report certain statistical information. Please write or tick in the relevant boxes making sure to fill in the boxes with a mandatory \* asterisk.

*USI																				
*Drivers Licence																				State

Course Code	Course Name																		
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Course Date	Course Location																		
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### \*Personal Details

Title	Given Name										Middle Name								
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Surname																			
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City of birth										Date of Birth									
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Gender	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Other/pronoun													
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Home Phone										Work/mobile phone									
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Email Address																			
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### \*Home Address

Unit	Number					Street								
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Suburb										State					Postcode				
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### Postal Address (if different from above)

Unit	Number					Street								
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### Post Office Box / Other

Suburb										State					Postcode				
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### \*Emergency Contact (NOK)

Persons Name															Relationship				
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Phone										Mobile									
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### \*Are you Aboriginal or Torres Strait Islander origin

<input type="checkbox"/>	Aboriginal	<input type="checkbox"/>	Torres Strait Islander	<input type="checkbox"/>	Aboriginal AND Torres Strait Islander
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<input type="checkbox"/>	Neither Aboriginal or Torres Strait Islander																		
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### \*Which of the following best describes your current employment status (tick ONE box only)

<input type="checkbox"/>	Full time employee	<input type="checkbox"/>	Self employed - employing other	<input type="checkbox"/>	Unemployed - Seeking part time work
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<input type="checkbox"/>	Part time employee	<input type="checkbox"/>	Employed - unpaid work in family business	<input type="checkbox"/>	Unemployed - Not seeking work
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<input type="checkbox"/>	Unemployed - seeking full time work															<input type="checkbox"/>	Self Employed - not employing other
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<input type="checkbox"/>																		
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*Do you consider yourself to have a disability, impairment or long term condition?															Yes/No				
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If yes, please indicate the area(s) in the following list:

<input type="checkbox"/>	Aquired Brain Imparement	<input type="checkbox"/>	Learning	<input type="checkbox"/>	Vision ( other than glasses )
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<input type="checkbox"/>	Intellectual	<input type="checkbox"/>	Mental illness	<input type="checkbox"/>	Physical
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<input type="checkbox"/>	Hearing / deaf	<input type="checkbox"/>	Medical Condition	<input type="checkbox"/>	Other
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*Education. Are you still enrolled in secondary or senior secondary education?															Yes/No				
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*What is your highest COMPLETED school level (Tick only one)															Year Completed				
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<input type="checkbox"/>	Did not attend school	<input type="checkbox"/>	Year 9	<input type="checkbox"/>	Year 10	<input type="checkbox"/>	Year 11	<input type="checkbox"/>	Year 12
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*Prior education. Have you successfully completed any qualifications below															Yes/No				
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if YES, tick ANY applicable boxes															Year Completed				
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<input type="checkbox"/>	Advanced Diploma or Associated Degree	<input type="checkbox"/>	Certificate 1	<input type="checkbox"/>	Certificate 4
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<input type="checkbox"/>	Bachelor Degree or Higher Degree	<input type="checkbox"/>	Certificate 2	<input type="checkbox"/>	Miscellaneous Education
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<input type="checkbox"/>	Diploma Level	<input type="checkbox"/>	Certificate 3		
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### \*Citizenship Status

<input type="checkbox"/>	Australian Citizen	<input type="checkbox"/>	Overseas Resident	<input type="checkbox"/>	Perminant resident of Australia
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<input type="checkbox"/>	NZ Resident	<input type="checkbox"/>	Visa Holder - Specify		
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## Additional Transport and Main Roads requirements

Transport & Main Roads requires that you:

Criteria	Yes	No
<input type="checkbox"/> have held a Driver licence other than a learner licence in the last five (5) years		
<input type="checkbox"/> have good eyesight ie: read a number plate at 20 m, distinguish a vehicle at 150 m, distinguish a red disk of 450mm diameter from a yellow disk of 450mm diameter at a distance of 250 meters,		
<input type="checkbox"/> have good hearing		
<input type="checkbox"/> have clear speech		
<input type="checkbox"/> have good mobility and endurance		
<input type="checkbox"/> can move quickly to avoid vehicles		
<input type="checkbox"/> can stand for two (2) hours without a break		
<input type="checkbox"/> have sound literacy and numeracy skills (eg. be able to fill out an accident report)		
<input type="checkbox"/> pass a criminal history check. Disqualifying offences may include convictions for: o assault o drug offences o serious traffic offences o fraud		

If you answer “No” to any of the questions above, you may not be eligible to apply for accreditation as a traffic controller.

For further information on these requirements, go to [www.tmr.qld.gov.au](http://www.tmr.qld.gov.au)

**DECLARATION – Any misrepresentation of facts in this application could be cause for training to be terminated and all fees paid forfeited.**

1. I declare that the information contained in this application is, to the best of my knowledge, true and correct at the time of completing this form.
2. I am not receiving any payment or treatment associated with an existing workers’ compensation claim.

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

***This completed form is to be submitted to your trainer prior to the commencement of the course.***

A language, literacy and numeracy assessment aims to give Evolution Training an idea of your literacy level. This is important because it assists us in determining if you have the appropriate level to undertake a course with Evolution and or gives us an indication of how much assistance the trainer may need to give. This indicator tool will remain a document in confidence, the results will be only disclosed to the relevant trainer/assessor and administration staff of Evolution Training.

**Candidates Name**

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**Candidates Email Address**

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**Candidates Mobile Phone Number**

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**Training Location**

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Skills being tested: Reading and numeracy indicator

**ACSF levels being tested 3**

**Question 1**

**In approximately 30 words or less, describe something that you have learnt recently;**


**Question 2**

**In approximately 30 words or less, describe what skills you would like to develop?**


**Question 3****Do you have difficulty interpreting general signs and symbols? Please tick**YES NO SOMETIMES **Question 4****Do you have difficulty sending a basic text message and or turning on a computer?**YES NO SOMETIMES **Question 5****Do you have difficulty adding and subtracting monies required to buy basic household items?  
Please tick**YES NO SOMETIMES **Question 6****Do you have difficulty filling out/understanding your time sheet? Please tick**YES NO SOMETIMES **Question 7****Do you have difficulty using a calculator whilst performing basic addition, subtraction,  
multiplication and division? Please tick**YES NO SOMETIMES

**Question 8**  
Do you have difficulty understanding/reading a weekly school/work roster? Please tick

YES

NO

SOMETIMES

**Question 10**  
Do you have any difficulty reading a risk assessment, government or technical document?  
Please tick

YES

NO

SOMETIMES

**Question 11**  
A container holds 20 pineapples. At the end of a day a fruit picker had filled 10 containers. How many pineapples had the picker picked for the day? Please tick

20 x 10 = 30  You may use a calculator to solve this

20 x 10 = 200

20 x 10 = 10

**Question 12**  
Which sign below indicates you must wear hearing and eye protection, while in the area?  
Please tick







**Question 13**  
Four (4) bags of top soil at \$3.50 would cost more than three (3) bags of topsoil at \$5.00 Please tick

TRUE  You may use a calculator to solve this

FALSE

**Question 14**

You are in a group that has eaten at a restaurant, and the total bill is \$100.00.

You need to pay 10% of the total amount. How much will you need to pay? Please tick

\$25.00

You may use a calculator to solve this

\$100.00

\$10.00

**Question 15**

You start work at 7.30 am, and your supervisor informs you on arrival that your breaks will be every 2 hours. What times will your breaks be? Please tick




9.30am & 11.30am

8.30am & 11.30am

7.30 am & 11.30am

**Question 16**

Match the following words with the correct picture;

		Forklift
		Beacon
		Hard Hat

**Question 22**

Geoff completed school at the age of seventeen and wanted a job that would allow him to work all around the world. Geoff is now nineteen years of age and is considering a career in the hospitality industry. Geoff prides himself on being naturally friendly. He loves to cook meals at his home for his friends and family. He is looking at gaining the appropriate training to ensure that he can obtain chef qualifications. He wants to attend a one year course to become a qualified chef.

Geoff is \_\_\_\_\_ years old. Geoff was \_\_\_\_\_ when he left school.

Geoff likes to \_\_\_\_\_ meals at home for his friends and family. The duration of the course Geoff wants to attend is \_\_\_\_\_ year. Geoff prides himself on being naturally \_\_\_\_\_.



### Assessor Summary Notes to Trainer

Candidates Name	
Candidates Signature	
Course Enroled in	
Trainers name	

Does the candidate require assistance	YES	NO	SOME
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Action Plan / Strategy for student requiring some assistance


Assessors/interviewer Signature

Assessors Name			
Assessors Signature		Date	

## **Media Consent Form**

This consent form applies to all students and staff of Evolution Training and Safety Pty Ltd

The Privacy Amendment Act 2001 imposes obligations upon organisations collecting personal information to protect that information.

Evolution Training and Safety Pty Ltd carries out ongoing marketing and communication activities to maintain a positive profile.

Images of individuals in photographs or film are treated as personal information under the Privacy Act where the person's identity is clear or can reasonably be worked out from that image.

Photos, video footage and work samples of students are used regularly by Evolution Training and Safety Pty Ltd for a number of purposes and under current legislation this practice can continue. These situations are generally for the purpose of acknowledging the efforts of the student or Evolution Training and Safety Pty Ltd, or for promotion of Evolution Training and Safety Pty Ltd.

### **Consent**

Written consent will be sought from a student to identify them (by image or name) for marketing and/or promotional purposes.

The student will be required to complete and sign the Evolution Training and Safety Pty Ltd Media Consent Form.

This consent, once given, will be amended or revoked only upon receipt of written notification from the student who gave it originally.

A student should notify Evolution Training and Safety Pty Ltd immediately if any circumstance arises that would prevent Evolution Training and Safety Pty Ltd using a student's photo, video images or work samples.

### **Remuneration**

No remuneration is offered to students for whom consent is given to take part in marketing or promotional activities whether at the office, training premises or work placement site.

### **Copyright**

At all times ownership of any material obtained from the above activities will vest with Evolution Training and Safety Pty Ltd.

**Consent Given**

I give permission for photos, video/audio and samples of work created or contributed to by the person below to be used without remuneration or compensation in publications (print, websites, social media) and/or presentations sanctioned by Evolution Training and Safety Pty Ltd.

**Purpose**

This consent applies to any use, recording or disclosure of the individual’s name, recording or image, individual work and personal information, including but not limited to:

- Any activities engaged in during the ordinary course of the provision of education and training including graduation ceremonies and workshops
- Assessment of students and other purposes associated with the provision of education;
- Public relations, promotion, advertising, media and commercial activities;
- Use by the media in relation to activities that show the Individual in a positive light, e.g., scholarships
- Any other activities as sanctioned by Evolution Training and Safety Pty Ltd

**Duration**

I acknowledge that the material may continue to be used for a number of years, even once the person’s enrolment has ceased and that some of the products in which the material is used may have extended longevity.

**Understandings**

- ‘Use’ includes: to create, make copies of or reproduce or retain in any form, including by camera, video, webcam, closed circuit television, mobile phone or any other form of digital recorder or device, including still or motion;
- and to distribute, publish or communicate in any form, including in newsletters and other print media, television and the Internet, in whole or in part, and to permit other persons to do so.

**Signed**

Name of Person:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Any personal information will be stored, used and disclosed in accordance with the requirements of the Privacy Amendment Act 2001 (Cwlth)